



Midwestern Association of Graduate Schools 2018 Excellence in Teaching Award Evaluation Criteria

- Signed Nomination Form
- Letter of nomination from the dean of the Graduate School/College (includes description of any institutional honors awarded to this masters/ doctoral student for excellence in teaching at this school)
- Letter of support from the nominating department head **[5 points]** (includes description of any departmental honors awarded to this masters/doctoral student for excellence in teaching)
- Current Curriculum Vitae
- Nominee’s Teaching Portfolio (maximum of 6 pages double spaced; 12-point font):
 - Statement of Teaching Philosophy **[10 points]**
 - Evidence of instructional design, innovation, and delivery, course management, and student learning **[25 points]**
 - Video clip of “Teaching in Action” (10 minute maximum/electronic link provided **[25 points]**
(Please note that a variety of teaching settings may be used for the video including but not limited to lecture, facilitated discussion, lab, etc. as appropriate to the course; focus is on the quality of teaching/learning, e.g. student engagement, enthusiasm, and knowledge of subject matter, rather than expertise in creating the video)
 - Student Evaluation of Teaching **[20 points]**
 - Courses taught as a graduate teaching assistant at this institution
 - Number of students
 - Instructional responsibility
 - Summary of student evaluations of teaching data (not the forms)
 - Evidence of Effective Student/Colleague Mentoring **[10 points]**
 - Evidence of Teaching/Learning Scholarship **[5 points]**
(Publications/presentations or grant proposals submitted/funded which focus on teaching/learning; evidence of how pedagogical research informs your teaching)

PLEASE NOTE:

Excluding the nomination form, letters of nomination and support, and curriculum vitae, **the nominee’s Teaching Portfolio is limited to six (6) pages double spaced in 12-point font.** Applications which do not adhere to submission requirements, including deadlines, page limits, formatting, and video length, will not be considered.